

## Deadline for Applicants and Timetable of Events

The spring application is due **with a postmark no later than January 8, 2010**. Proposals must be mailed, yet Las Patronas holds no responsibility for mail delivery. If there is a concern, please consider sending by certified mail. Las Patronas has no office to which proposals can be hand-delivered.

A complete application with all three copies included is your first step toward success. After an in-depth review of all submitted materials, applicants that meet our guidelines and have provided a complete application will be contacted by a Las Patronas grant team to schedule a site visit. **Please Note: Grant applications missing the requested information or the required three copies will be disqualified.**

Applicants for **Minor Grants** (\$20,000 and under) will be considered and selected in February/March 2010, with funding for those grants received in April 2010.

Please read these guidelines as well as review the application carefully, as changes have been recently implemented. If in doubt regarding either the nature of your request or whether your organization qualifies, please contact: Sallie Warren, 2009-2010 Vice President/Grants, 858.454.2414 or [salliewarren@warrenlawfirm.com](mailto:salliewarren@warrenlawfirm.com)

## Guidelines

1. Las Patronas will only fund specific, critically-needed capital items that have a life span of at least three years.
2. Las Patronas does not fund individuals, salaries, programs, training, warranties/service contracts, subscriptions, user licenses, items for distribution, bank/investment accounts, endowments, general/reserve funds or operating costs.
3. Las Patronas does not make general contributions to building funds, only to rooms or buildings as part of the finished product. Las Patronas does not fund the acquisition of real estate.
4. Las Patronas will not fund existing obligations, deficits, debts, leases or reimbursements. Las Patronas will not fund additional amounts beyond the current actual bids for estimated inflationary adjustments.
5. Funded items must be used in San Diego County and benefit the people of San Diego County.
6. Any funds granted by Las Patronas must be used for their intended purpose within 60 days of receipt. Proof of purchase is required; lack of proof may affect the organization's ability to apply for further Las Patronas grants.
7. The applicant must have Federal (501c3) charitable status for at least two years, State (23701D) tax identification charitable status, and have been established in San Diego for at least two years.

## Please Note

- Former **MAJOR and MINOR** beneficiaries must wait **three** calendar years from the application date of their most recently funded grant to reapply. For this cycle, the last funded application must be spring 2007 or earlier. (Please Note: This requirement is new, effective Fall of 2009).
- Las Patronas will grant to only one arm of a multi-faceted or multi-programmed organization in any one granting period.
- Regarding SCHOOLS: Las Patronas will only consider funding public schools, or private schools, which address a critical need among a specific population. To qualify, the school must have nonprofit status as outlined in No. 7 above, or must have an associated foundation or group with that status through which the application is being made. ie: PTA, Foundation or Friends.
- Las Patronas does not fund municipalities or government agencies; it can only consider organizations with Federal (501c3) status as outlined in No. 7 above. No other form of tax exempt status qualifies.